

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

P25 TECHNICAL ADVISORY COMMITTEE

Keith Mullen, Chair, City of Sparks
Shane Akerson, Truckee Meadow Fire
Protection District, Vice-chair
Robert Allen, Secretary, City of Reno, Secretary
Jenn Felter, Washoe County
Shawn Tayler, At-Large

*****Draft Meeting Minutes*****

Thursday, June 20, 2024

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor Caucus Room**

This meeting was scheduled to begin directly after the 800 MHz Users Committee meeting but no earlier than 10:30 a.m.

This meeting was held at a physical location with a teleconference option.

Committee website: https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php

AGENDA

1. CALL TO ORDER AND DETERMINATION OF QUORUM [Non-Action Item]

The meeting was called to order at 11:01 a.m. Vice-Chair Akerson chaired the meeting.

Present

- | | |
|--|---------------|
| • Truckee Meadows Fire Protection District | Shane Akerson |
| • Washoe County | Jenn Felter |
| • At Large | Shawn Tayler |

Absent

- | | |
|------------------|--------------|
| • City of Reno | Robert Allen |
| • City of Sparks | Keith Mullen |

Deputy District Attorney Brandon Price, Washoe County District Attorney's Office, was in attendance.

2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE [Non-Action Item].

Washoe County Deputy District Attorney Brandon Price provided the instructions for providing public comment: This was an in-person meeting; however, Committee members and members of the public may attend this meeting by teleconference using Meeting ID: 259 094 642 427, Passcode: 7M4A35), or by telephone by dialing 775-325-0620 and entering Conference ID: 688



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720 27#. Members of the public may provide public comment in person, attending via teleconference, or by telephone. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the “Raise Hand” feature during any public comment period. To provide public comment via telephone only, press *5. Press *6 to mute/unmute.

3. **PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the P25 Technical Advisory Committee as a whole.

There was no response to the call for public comment; no emails had been submitted prior to the meeting.

4. **APPROVAL OF JUNE 15, 2023, AND MARCH 21, 2024, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Shawn Tayler, At-large member, moved to approve the March 21, 2024, minutes as amended to correct agency memberships; Austin Mills, Washoe County School District, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

Jenn Felter, Washoe County, moved to approve the June 15, 2023, minutes as written; Shane Akerson, Washoe County, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried four in favor, Member Tayler abstaining.

5. **NEVADA SHARED RADIO SYSTEM UPDATE** [Non-Action Item] – A review, status update, and discussion on the progress of Washoe County, NDOT, and NV Energy on the Nevada Shared Radio System (NSRS) project, including but not limited to: progress of planning, design and construction activities in Region 2 of NSRS, end-user equipment installation and programming, and project expenses. *Quinn Korbolic & Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County, reviewed the [presentation](#) for this item (slides 3-4) sharing the progress made at the Incline water tank site until a permanent solution is decided. A temporary site on wheels will be at the Incline Substation for P25. Change Orders with L3Harris haven't yet been agreed upon. Progress has also been made on the Red Peak site with anticipation of deployment planned for the end of the schedule. The goal is to keep all the deployments together to avoid remobilization expenses. Work with the BLM permitting process continues for Smokey Quartz and Seven Lakes. Region One (Tonopah to Clark County) is getting close to cutover. Region Two cutover is expected to occur the spring of 2026.

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Nevada Shared Radio System Update

- Marble Bluff
 - Awaiting approval from Tribe to move forward with signing NVE Right of Way agreement.
 - 2 weeks remaining on construction work.
 - P25 Antenna installation to occur by September 2024
- Microwave Deployment (Outages will stay on Wednesdays)
 - Snowflake ↔ Biltmore September 16th through September 18th
 - Biltmore ↔ Slide September 23rd through 25th
 - Marble ↔ Poito September 30th through October 2nd
 - Poito ↔ Fox October 7th through October 9th
 - Red Peak ↔ Spectrum October 15 through October 16th
 - Red Peak ↔ Virginia October 22 through October 23rd



6. **IN-BUILDING COVERAGE INFRASTRUCTURE UPDATE** [Non-Action Item] – A review and discussion of in-building radio coverage infrastructure, to include but not be limited to, FCC licensing requirements, in-building system registration requirements, permit fees for cost recovery and various technologies related to in-building radio system coverage. *Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County, reviewed the [presentation](#) for this item (slides 5-8) and referring back to the discussion in the 800 MHz Users Committee meeting adding a goal is to minimize the number of unnecessary devices and the success of current efforts to work with the fire agencies through the building permit process to assess sites with the goal to catch and prevent issues. A fee study is planned to develop a fee schedule for the review and inspection

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process. The Fire Code provisions adopted by Washoe County are expected to be adopted for all of Northern Nevada.

In response to a question about how site details are captured for future reference, it was shared that for sites within the Washoe County permitting structure they are being captured in Accela (regional permitting platform) while those for other jurisdictions are being populated in the radio inventory management system (MCM) for now. Once the review process has been solidified, it can uniformly be shared with the other jurisdictions through the Accela platform.

7. **MULTI-FACTOR AUTHENTICATION** [Non-Action Item] – A review and discussion on cybersecurity concerns revolving around the P25 Radio System, but not limited to, discussion of individual agencies responsibility to access the system via MFA tokens. *Quinn Korbolic, Washoe County Technology Services*

Melissa Lawney, Washoe County, reviewed the [presentation](#) for this item (slides 9-12) sharing the system had experienced a brute-force attack. The firewalls were effective though the system is now locked down so those system administrators with previous access are no longer able to access the system without implementing multi-factor authorization. For agencies interested in securing a mobile device token, the yearly cost is just under \$350; the cost for a hard token is not yet known. Public Safety Answering Points (PSAPs) will need to secure hard tokens for mobile dispatch to stay with the device. Costs were not anticipated in the negotiations of the 2018 system contract so are available at the NASPO rates. It was shared if an agency doesn't regularly make changes, those requests can be submitted to the Radio Team to complete. This change won't impact MCM asset management only UAS access.

Ed Atwell, UNR, expressed appreciation for the convenience of being able to submit a request to the Radio Team for a change and their responsiveness in completing the requests.

8. **ALTERNATIVE FUNDING SOURCES FOR P25 RADIO SYSTEM SITE CONSTRUCTION** [Non-Action Item] – A review and discussion on alternative sources of funding for P25 Radio System construction including, but not limited to, discussion of funding by source, funding amounts, and funding application processes. *Quinn Korbolic, Washoe County Technology Services*

Jayne Leighton, Jayne Leighton Consulting, shared she continues to work with Lexipol to seek out grant opportunities. To date, there hasn't been one that is applicable. Once one is, the contract provides help with the grant writing service. There is a current two-year contract with grant-writing assistance once per year.

9. **P25 TECHNICAL ADVISORY COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-Action Item] – No discussion among P25 Technical Advisory Committee members will take place on this item. The next regular meeting is scheduled for September 19, 2024, after the conclusion of the 800 MHz Users meeting and no earlier than 10:30 a.m.

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None

- 10. PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the P25 Technical Advisory Committee as a whole.

There was no response to the call for public comment.

- 11. ADJOURNMENT** [Non-Action Item]

The meeting adjourned at 11:52 a.m.

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